



THE ROGER & GLORIA JONES  
CHILDREN'S CENTER  
FOR SCIENCE & TECHNOLOGY


**AGREEMENT**

OH WOW! The Roger & Gloria Jones Children's Center for Science & Technology is available for private functions for our members, as well as for non-members. Whether you're planning a graduation, wedding, a family party, a corporate event, or an EDUtaining birthday party, OH WOW! is the place for you!

---

Call OH WOW! at 330-744-5914  
to make a reservation.

Venue	Capacity	Restroom	Playground	Kitchen	Location
Function Junction	100	yes	no	partial	Lower Level
InspireWorks	50	yes	No	Partial	Lower Level

 is able to offer the most unique rental facility in our region. Our responsibility to you and your guests, our customers, is important to us. Therefore, it is imperative that you read our policies carefully. We strongly suggest that you personally tour OH WOW! prior to scheduling your event.

***Our facilities may be used for your private event only during the time for which you have paid. If you wish to set-up earlier, or stay later, we ask that you make those arrangements in advance.***

*At the time of payment, you are agreeing to be bound by OH WOW! rules.*

*In fairness to everyone wishing to reserve a facility, a \$50 non-refundable, non-returnable deposit must be made to reserve your preferred date.*

*Those customers reserving the space in person have priority over those customers making reservations by phone. Customers will be served in the order in which they are received.*

Payment in full is due on the day of your even. Keep in mind; additional children (15 included) are \$8 each.

## **THERE'S NO PARTY LIKE AN OH WOW! PARTY!**

### **'Party-On' Package \$250.00    Members \$225.00**

#### **Wednesday Night Party**

5:30 p.m. – 7:30 p.m. (Function Junction)

#### **Saturday & Sunday Parties:**

10:00 a.m. - 12:00 p.m. (Function Junction)

12:00 p.m. – 2:00 p.m. (InspireWorks)

1:00 p.m. - 3:00 p.m. (Function Junction)

### **'It's All Yours' Package \$450.00    Members \$405.00**

No sharing! Since it's 'after hours' your guests enjoy exclusive access to OH WOW!

#### **Friday, Saturday & Sunday Parties**

4:00 p.m. - 6:00 p.m. (Function Junction or InspireWorks)

#### **ADD ONs**

##### **Add an Edutainer! Party & Learn \$100.00 additional**

Talk about cool. Add \$100 on to any of the above packages and your guests will have fun and learn a few things too (and they won't even know it!) You'll be joined by one of OH WOW's certified "EDUtainment Specialists" who will take the party to a whole new level when you choose to add one of the following demonstrations/activities.

- Bubble Bonanza (ages 4-7)
- Slime Time (ages 5 & up)
- MAKE! Ice Cream (ages 5 & up)
- Below Zero Blow-Out! Demos (all ages)

##### **Extra Time \$50 additional per half hour**

Additional time available in ½ hour increments at \$50 per half hour (maximum of two additional hours).

##### **InspireWorks Lab \$150 additional**

Have your guests experience our New! interactive InspireWorks Lab during your event. A WOW! Pal will assist your guests as they tinker, using real materials and tools. (2 hour increments)

## POLICIES IN EFFECT

1. OH WOW! will set-up and arrange the tables and chairs prior to your event, provided that your request is made at least 48 hours prior to your arrival time.
2. You, the renter, are responsible for providing all table coverings, silverware, plates, cups, etc., for your event.
3. With this rental, consumption of food and ALL beverages is permitted only in the private party space area. No food or beverage on Exhibit Floor. No alcoholic beverages are permitted.
4. Smoking is prohibited within the building and in front and back entry areas.
5. OH WOW! requires an adult to child ratio of 1:5. Adult guidance on the exhibit floor is required when there are children exploring.
6. Rental groups have the exclusive use of the reserved area for the time that has been rented, but in no situation past the departure time.
  - a. If you wish to set-up earlier, or stay later, we ask that you make those arrangements in advance.
7. **Departure time is defined as the time that private party space has been cleared of all decorations and personal items, the kitchen has been cleared/cleaned if used by you, the renter, and all parties have departed.**
8. **All food must remain in party space. Treat Bags should be handed to guests as they leave so as not to encourage children to have food or candy on the exhibit floor.**
9. OH WOW! Center should not be damaged in any way. No nails, tacks, tape or other adhesives are to be used in decorating the reserved area. Attachment of anything to the walls, ceiling, floors, etc. is prohibited.
10. Anything that produces smoke (i.e. smoke machine, fogger, incense, etc.) is prohibited.
11. In compliance with Section F-307.3 of the Local Fire Code: "The use of candles shall be secured on non-combustible holders and shall be protected by non-combustible holders, domes or containers. Candles shall not be placed directly or indirectly under any smoke or heat-detecting device. NO OTHER TYPE OF OPEN FLAME SHALL BE USED."
12. Some audio-visual equipment (Laptop, Overhead Projection) is available if reserved in advance and for an additional fee.
13. The maximum capacity of OH WOW! The Roger & Gloria Jones Children's Center for Science & Technology is 470.

Name:		Event Date:
Address:		City/State/Zip:
Daytime Phone:	Mobile:	Email:
	Start Time:	End Time:
Will you require a cart for assistance in preparing for your event?		Yes or No
Number of Guests:	Contact Name:	Email:
<b>NAME OF GUEST OF HONOR &amp; REASON FOR CELEBRATION:</b>		
Special Instructions:		
Please Check if you would like: _____ tables covered w/paper _____ crayons _____ Legos		
I have read, understand, and agree to abide by these stipulations as set forth by the Board of Directors of OH WOW! The Roger & Gloria Jones Children's Center for Science & Technology		
<b>Signature:</b>		<b>Date:</b>

**Please sign, date and return contract to:**  
 OH WOW! The Roger & Gloria Jones  
 Children's Center For Science & Technology  
 11 W. Federal Street  
 Youngstown, Ohio 44503

Or fax to 330.259.0258  
 or email to birthday@ohwowkids.org